

Offer Madane Yash-Quality Control & Production



Executive; Inbox



Jyotiram Gade 16 Sept

to me, Vaibhav, Trupti ✓



Ref. No. NBBF/OL/HR/24-25/10

Date: 16/09/2024

To,

Madane Yash Umesh,

Address: Islampur, Tal- Walwa,

Dist. Sangli-415409

Contact number: 9970060179

Email ID: yashmadane2001@gmail.com

Dear Yash U. Madane,

With reference to the interview, we are pleased to offer you the position of **Quality Control & Production Executive** at our **Naadbramha Food & Beverages Pvt. Ltd. locate in Pune**. You will join not than for which period this offer letter is valid. 21st Aug 2024. Kindly provide to us a copy of the following documents at the time of your joining:

- Passport Size Photographs (3)
- Mark sheets (Degree, HSC and SSC)
- Aadhaar Card.
- PAN Card.
- Bank Passbook / Cancelled Cheque (for salary purpose).
- Present address proof.
- Offer letters from all previous employers.
- Last 3 months' salary slips and bank statement.
- Appraisal / Increment letter from all the previous employers.
- Relieving letter or Experience letter from all the previous employers.
- Resignation Copy (if applicable).
- Acceptance Copy (if applicable).

Detailed letter of appointment will be issued to you after completion of 1 month of your employment.

Please sign and return the duplicate copy of this letter in confirmation of your accepted the terms and conditions mentioned therein.

Thank you & Regards,

Mr. Jyotiram P. Gade

Human Resource (HR)

Naadbramha Foods & Beverages Pvt. Ltd.

www.naadbramha.com

